



# Boyton Parish Council

[www.boytonparishcouncil.co.uk](http://www.boytonparishcouncil.co.uk)

Suzanne Cleave, parish clerk

[boytonparishclerk@outlook.com](mailto:boytonparishclerk@outlook.com)

## Minutes – June 26, 2023

### 1. Councillors present

Cllrs M Stanbury (chair), J Smith (vice chair), M Wood, G Willetts, J Sanders, M Law and S Davey. Also in attendance: S Cleave, clerk, and eight members of public. 6/1

### 2. Apologies

None. 6/2

### 3. Questions from the public

None. 6/3

### 4 Declaration of Pecuniary Interests

None. 6/4

### 5. Disclosure of Interests

None. 6/5

### 6. County Councillor's report

Not in attendance. No report. 6/6

### 7. Minutes

It was proposed to add to the minutes - 'Item 21. Public Participation. The member of the public raised the question of extending the pavement, not past the hall, but outside the Box Trust development in Cider Press Road, opposite the Underlane turning. There is a pavement outside the second phase houses to the west but none outside the first phase, just an area covered in cinders/chippings. We also discussed extending the pavement outside the Beacon Parc bungalows past the new development to the Tala Hill turning.'

Councillors agreed the amendment.

**Proposed: J Smith**

**Seconded: M Wood**

**Votes: Unanimous**

**6/7**

Councillors voted to approve the minutes of the May 30, 2023 meeting.

**Proposed: S Davey**

**Seconded: J Smith**

**Votes: Unanimous**

**6/8**

### 8. Matters arising / clerk's report

The clerk's report was noted. 6/9

### 9. Correspondence

The following correspondence was noted - Planning refresher session information. 6/10

## 10. Planning

### 10.1 Applications:

PA23/04152 – Demolition of existing agricultural building and erection of dwelling, change of use of land to garden and associated works. Land west of Higher Silverlands, Boyton.

Councillors voted in favour of accepting the application. Council asked that before the dwelling is occupied that full landscaping is completed.

**Proposed: M Wood                      Seconded: J Smith                      Votes: Unanimous                      6/11**

PA23/04602 – Alteration and extension to a dwelling. Underhill, Boyton.

Councillors voted in favour of accepting the application.

**Proposed: J Smith                      Seconded: M Wood                      Votes: Unanimous                      6/12**

### 10.1 Decisions:

The following planning decisions were noted: PA23/03037 – Proposed conversion of existing garage into annex accommodation. Higher South Beer, Boyton. **Approved**

PA23/04346 Application for Prior Notification of Proposed Agricultural or Forestry Development – Agricultural Track. Sutton Farm, Access to Sutton Farm, Boyton (parish council not consulted on this)

**Prior approval not required (AF/TEL/DEM)                      6/13**

### 10.3 Notices:

None.

**6/14**

## 11. Coronation round-up

Cllr Smith gave a written report (which will be emailed to councillors) after the final 'wash-up' meeting. She did note that the turn-out was not as good as hoped, but she extended thanks to everyone on the committee. £96 was raised from the money boxes – two left. Cllr Stanbury said there had been positive involvement from the school.

**6/15**

## 12. Chestnut Appeal

It was decided to place some information on the noticeboards, and to publicise through the village network.

**6/16**

## 13. AGAR

1. Councillors approved and signed the Annual Governance and Accountability Return Certificate of Exemption.

**Proposed: M Law                      Seconded: J Sanders                      Votes: Unanimous                      6/17**

2. The Annual Governance Statement was reviewed and agreed

**Proposed: M Law                      Seconded: M Wood                      Votes: Unanimous                      6/18**

3. The internal audit was noted.

**6/19**

4. The Accounting Statements were reviewed and agreed

**Proposed: J Smith                      Seconded: M Wood                      Votes: Unanimous                      6/20**

5. The Conflict of Interest form was signed.

**Proposed: J Smith                      Seconded: M Law                      Votes: Unanimous                      6/21**

## 14. Council vacancy

A vacancy exists on the council following the resignation of Jon Bennett. Cornwall Council has issued a notice of vacancy to display on the noticeboard and on the website.

**6/22**

## 15. Finance

### 15.1 Accounts

Councillors noted the bank account details:

Current account	£ 8,052.58
Reserve account	£10,707.86
Events Committee Account	£ 755.12

**15.2 Payments** - To approve the following payments:

<b>Payee</b>	<b>Details</b>	<b>Reference</b>	<b>Amount</b>
Suzanne Cochrane	Wages – May (PAYE to be added to list to pay online)	Cheque 990	£419.76
Cornwall Pension Fund	Pension contribution – May	Cheque 991	£82.35
Zurich Insurance	Insurance renewal	Cheque 992	£241 (replaces cheque 987 from previous meeting)
Suzanne Cochrane	Clerk expenses – printing, mileage,	Cheque 993	£20.20
Cornwall Pension Fund	Pension contribution – June	Cheque 994	£82.35

**15.3 Income – to note income**

Coronation mug money	£ 96.00
HMRC VAT money	£1,186.07

It was proposed to add an extra payment – the June pension contribution, as the council will not meet until July 31 and it needs to be submitted by the 19<sup>th</sup>.

**Proposed: M Wood                      Seconded: J Smith                      Votes: Unanimous                      6/23**

Councillors approved the accounts.

**Proposed: M Wood                      Seconded: J Smith                      Votes: Unanimous                      6/24**

**16. Members’ announcements**

Cllr Stanbury – In early June an event was held on the history of the parish and the canal. He expressed thanks to everyone who organised it. Cllr Stanbury said there are lots of old records, and suggested a weekend of history of the parish could be organised.

Cllr Sanders – A coffee morning was to be held in the Chapel in aid of Boyton Primary School. The last event raised over £400.

Cllr Davey – He noted the overgrown hedges and bushes outside North Beer Farmhouse. Cllr Stanbury to call in and see the owners.

Cllr Wood – He said the hedge at Westgate Cross is making it difficult to see on the Bude road. Cllr Stanbury to have a word.

It was noted that at St Stephens, between Rockwell Farm and the bridge, there is a laurel bush that drags drivers out into the road. Clerk to report. 6/25

**17. Public participation** (Standing Orders suspended for this item)

Tim Smith reported that the history day went very well. £150 was made on cream teas.

Another member of the public raised the issue of speeding in the village. She said there were a lot of children in the area who often play outside. The issue to be placed on the list for Oliver Jones. 6/26

**18. Date of next meeting – Monday, July 31.**