



Boyton Parish Council

www.boytonparishcouncil.co.uk

Suzanne Cleave, parish clerk

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Minutes – Tuesday, May 30, 2023

1. Election of chairman

Cllr Martin Stanbury was proposed as chairman for the year 2023/24.

Proposed: J Sanders

Seconded: M Wood

Votes: Unanimous

5/1

2. Election of vice chairman

Cllr Jenny Smith was proposed as vice chairman for the year 2023/24.

Proposed: M Wood

Seconded: S Davey

Votes: Unanimous

5/2

3. Councillors present

Cllrs M Stanbury (chair), J Smith (vice chair), M Wood, G Willetts, J Sanders and S Davey. Also in attendance: S Cleave, clerk, and five members of the public. Cllr Stanbury announced that Cllr Jon Bennett had resigned from the council. The clerk to send Jon a letter thanking him for his contributions over the years.

5/3

4. Apologies

Cllr M Law – holiday.

5/4

5. Questions from the public

None.

5/5

6. Declaration of Pecuniary Interests

None.

5/6

7. Disclosure of Interests

None.

5/7

8. County Councillor's report

No report.

5/8

9. Minutes

The minutes of the meeting held on April 17, 2023 were agreed as a correct and accurate record.

Proposed: J Smith

Seconded: S Davey

Votes: Unanimous

5/9

10. Matters arising / clerk's report

The clerk's report was noted. Clerk to report the missing sign (when you leave the village, North Beer Lane). 5/10

10. Correspondence

Correspondence was noted including Community Area Partnership information; Forest for Cornwall newsletter; Affordable Housing newsletter. 5/11

11. Planning

11.1 Applications:

PA23/03037 – Proposed conversion of existing garage into annex accommodation. Higher South Beer, Boyton

Councillors felt it was a sympathetic conversion. It was noted that new developments should be attached to a 'package treatment plant' rather than a cesspit. Was a cesspit big enough?

It was proposed to send comments to Cornwall Council planning.

Proposed: S Davey **Seconded J Smith** **Votes: Unanimous** 5/12

Councillors voted in favour of supporting the application.

Proposed: J Smith **Seconded: S Davey** **Votes: Unanimous** 5/13

11.2 Decisions:

The following decision was noted. PA23/01498 – Demolition of existing agricultural building and erection of dwelling, change of use of land to garden and associated works. Silverlands, road from Boyton to Boyton Bridge. **Refused** 5/14

11.3 Notices:

None 5/15

12. Community Area Partnership.

Councillors noted the information about the new Community Area Partnerships and chosen a team of three to be representatives on the Launceston and Caradon Community Area Partnership – Cllrs Stanbury, Smith and Wood. 5/16

13. New dwelling name

Councillors received a letter from a resident regarding the registering of a new address with Cornwall Council, which sought support from the parish council. The name, Lowen Chi Barn was supported by councillors.

Proposed: M Stanbury **Seconded: J Smith** **Votes: Unanimous** 5/17

14. AGAR

Councillors approved and signed the Annual Governance and Accountability Return Certificate of Exemption.

Proposed: J Smith **Seconded: M Wood** **Votes: Unanimous** 5/18

15. Insurance

Insurance quotes for the year 2023/24 were discussed. Councillors proposed to accept the quote from Zurich.

Proposed: M Wood **Seconded: G Willetts** **Votes: Unanimous** 5/19

16. Landmark Tree

Councillors considered a Landmark Trust offer to give a free tree to every parish. Councillors agreed for the clerk to register an interest, with the possibility of consulting with parishioners on where it should go. 5/20

17. Parish benches and noticeboards

Cllrs Wood and Willetts went around the parish to check the condition of parish council assets. It was found that all needed some attention (notice boards and benches).

The council will ask Jon Bennett if he is still happy to store the salt. If not, Cllr Davey would be willing to store it. Cllr Willetts said he would be happy to carry out the varnishing, etc. Cllr Smith extended the council's thanks to Cllr Willetts for his generous offer. **5/21**

18. Coronation round-up

The round-up of the parish Coronation celebrations will be deferred until the June meeting.

Proposed: J Sanders Seconded: J Smith Votes: Unanimous 5/22

19. Finance

19.1 Bank reconciliation – Councillors accepted the bank reconciliation.

19.2 Payments – Councillors approved the following payments:

Councillors agreed to add an additional payment – Linda Coles (internal auditor) £125, and for Cllr Wood to take over from Cllr Bennett signing the bank reconciliations.

Proposed: J Smith Seconded: G Willetts Votes: Unanimous 5/23

Payee	Details	Reference	Amount
Suzanne Cochrane	Wages – April (PAYE to be added to list to pay online)	Cheque 984	£419.76
Cornwall Pension Fund	Pension contribution – April	Cheque 985	£82.35
Information Commissioner's Office	ICO annual renewal	Cheque 986	£40.00
Zurich Municipal	Insurance	Cheque 987	£196.00
Suzanne Cochrane	Clerk expenses – printing, mileage, postage (signed for cheque x 1), book of eight Second Class stamps, mileage to collect money boxes	Cheque 988	£37 45
Linda Coles	Internal audit	Cheque 989	£125.00

Councillors approved the accounts.

Proposed: G Willetts Seconded: S Davey Votes: Unanimous 5/24

20. Members' announcements

Cllr Sanders – raised the pull-in for the bus stop. The clerk to ask Oliver Jones. Cllr Smith to provide the clerk with a drawing of what needs to be done. Cllr Sanders also reported some anti-social behaviour at the hut. **5/25**

Cllr Wood – reported that the hedge is overgrown as you come out of Boyton on the junction with Boyton Park. Cllr Stanbury to speak with the landowner. **5/26**

21. Public participation (Standing Orders suspended for this item)

Tim Smith noted the forthcoming Boyton History Day. He also said at a previous meeting of the parish council, a member of the public had asked for a bench to be put in the churchyard. The PCC agreed this would be a good idea, with the bench being in memory of Stan Warren. **5/27**

Another member of the public asked if the pavement outside the hall could be extended. Cllr Stanbury said maybe a project could be looked at, and is possibly a candidate for CIL money. Photos to be taken and the clerk to run it past Oliver Jones. **5/28**

22. Date of next meeting

Monday, June 26.

DRAFT